

Dances of Universal Peace International

**DRAFT Minutes - Board of Directors**

**Tuesday, January 29, 2019**

**at 20.00 UTC**

**Board Members Present:** Darvesha Victoria MacDonald (chair), Arjun Jorge Calero, Munira Elizabeth Reed; Munir Peter Reynolds; Dakini Maris Warrior; Nurana Naomi Wilansky; Ginny Rukmini Miller

**Staff Present:** Edmund Aziz Dixon (Executive Director); apologies Martha Bracken (Office Assistant)

*Toward the One,  
the Perfection of Love, Harmony and Beauty, the Only Being;  
United with all the Illuminated Souls who form the Embodiment of the Master,  
the Spirit of Guidance.*

## **1. Minutes of the Board Meeting held November 20, 2018**

Rukmini moved acceptance of the minutes, seconded by Munira, approved unanimously.

## **2. 2018 Financial Reports: to end of December 2018**

Comments:

2018 Sources and uses of funds: net variance of \$5,924.14 explained by:

- donations and fees above budget – meant that we did not need to draw down prior year funds (again)
- we lacked a major anonymous donation in 2018, but this was compensated for by \$3259 (equivalent) raised locally by the *Beyond* initiative.. The amount used by the *Beyond* initiative (\$3,312.72) is less than budgeted because of the local fund-raising just mentioned.
- fee support : the number of leaders drawing in fee support has stayed the same, although the amount has increased (see ED report below).

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Key Bank checking	25,441.47
Key Bank Money Market	
Initiative Funds	14,118.95
Key Bank Money Market - Other	566.91
<b>Total Key Bank Money Market</b>	<u>14,685.86</u>
UrbanPartnershipBank MoneyMarkt	22,843.67
<b>Total Checking/Savings</b>	<u>62,971.00</u>
<b>Total Current Assets</b>	<u>62,971.00</u>
<b>TOTAL ASSETS</b>	<u><u>62,971.00</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Payroll Liabilities	299.10
Sales Tax Payable	-29.41
<b>Total Other Current Liabilities</b>	<u>269.69</u>
<b>Total Current Liabilities</b>	<u>269.69</u>
<b>Total Liabilities</b>	269.69
<b>Equity</b>	
<b>Fund Balances</b>	
Prior Years Unrestricted Funds	41,028.81
<b>Total Fund Balances</b>	<u>41,028.81</u>
Unrestricted Net Assets	22,320.08
Net Income	-647.58
<b>Total Equity</b>	<u>62,701.31</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>62,971.00</u></u>

Statement of Sources and Uses of Funds					
		Jan - Dec 2018	Budget 2018	% budget ytd	Budget 2019
<b>Sources of Funds</b>					
	<b>Investments</b>				
	Interest-Savings, Short-term CD	53.88	50.00		50.00
	<b>Total Investments</b>	53.88	50.00	108%	50.00
	<b>Revenue - Current Year</b>				
	Donations	3,303.60	6000.00	55.06%	2,900.00
	Donations - Beyond Initiative	3,259.00			1,900.00
	Legacy Bequests	331.68	0.00		0.00
	LG Fees - Regions	29,958.77	27,000	110.96%	29,000.00
	LG Fees - World Wide Region	5,897.43	3800.00	155.20%	5,500.00
	LG fee support				
	Royalty	36.39	0.00		
	Sales	154.25	100.00		100.00
	<b>Total Revenue - Current Year</b>	42,941.12	36,900.00	116.37%	39,400.00
	<b>Revenue Prior Yr</b>				
	Fee support		3,000.00		
	Guidance Council				
	Initiatives project	3,312.72	6,151.00		6,300.00
	<b>Total Revenue Prior Year</b>	3,312.72	9,151.00		6,300.00
	<b>Total Sources of Funds</b>	46,307.72	46,101.00	100.45%	45,750.00

**Statement of Sources and Uses of Funds**

	<u>Jan - Dec 2018</u>	<u>Budget 2018</u>	% budget ytd	<u>Budget 2019</u>
<b>Uses of Funds</b>				
<b>Accounting</b>				
QuickBooks payroll service	511.97	520.00		550.00
<b>Total Accounting</b>	<u>511.97</u>	<u>520.00</u>	98.46%	<u>550.00</u>
<b>Contract Labor</b>				
Community Coordinator				0.00
Executive Director	12,000.00	12,000.00		13,000.00
Guidance Council Chair	6,500.00	6,500.00		6,500.00
Outside Contract Services	0.00	0.00		
<b>Total Contract Labor</b>	<u>18,500.00</u>	<u>18,500.00</u>	100.00%	<u>19,500.00</u>
<b>Employee wages</b>				
Office Assistant	6,999.96	7,000.00		7,250.00
<b>Total Employee wages</b>	<u>6,999.96</u>	<u>7,000.00</u>	100.00%	<u>7,250.00</u>
<b>IN Website Construction</b>				
Technical Designer	4,745.00	4,887.00	97.09%	4,250.00
<b>Total IN Website Construction</b>	<u>4,745.00</u>	<u>4,887.00</u>		<u>4,250.00</u>
<b>Office Expenses</b>				
Equipment		100.00		100.00
Internet Services	1,883.00	1,900.00		1,900.00
Office Supplies and fees	458.57	1,400.00		500.00
Payroll Expenses	587.36	520.00		700.00
Postage	109.00	100.00		100.00
Telephone	1,992.00	2,180.00		2,000.00
<b>Total Office Expenses</b>	<u>5,029.93</u>	<u>6,200.00</u>	81.13%	<u>5,300.00</u>
<b>LG fee support</b>				
<b>Project Budgets</b>				
Guidance Council	275.00	1,200.00	22.92%	1,200.00
Initiative Expenses	3,312.72	6,150.00		6,300.00
Translation Projects		200.00		200.00
z-Contingency Fund	908.00	1,350.00		1,099.00
<b>Total Project Budgets</b>	<u>4,495.72</u>	<u>8,900.00</u>	50.51%	<u>8,799.00</u>
<b>Royalty Expenses</b>	<u>101.00</u>	<u>101.00</u>		<u>101.00</u>
<b>Total Uses of Funds</b>	<u>40,383.58</u>	<u>46,108.00</u>	87.58%	<u>45,750.00</u>
<b>Net Sources and Uses of Funds</b>	<u>5,924.14</u>	<u>0</u>		<u>0.00</u>

**3. Budget 2019** (see financial report above)

Comments:

The proposed budget largely reflects the 2018 actual income and expenditure, with the following notes:

- donations to the ‘Beyond’ initiative are included where known or anticipated
- it is still not planned to draw down revenue from prior year
- IT tech designer – allowance for significant amounts of his time again, but it is hoped less will be needed this year
- contingency budget increased, to give a balanced budget overall.

Munir moved acceptance of the budget, seconded by Munira, approved unanimously.

#### 4. Martha

The Board wish to thank Martha for her outstanding, loyal and much valued service to the Dances over 25 years in DUP IN and earlier organizational forms.

Munir, paying tribute to her, quoted Hazrat Inayat Khan, who said, in order to have a spiritual movement you have to have an organization, which some people look down on. He wrote, "For them to say 'We do not care for an organization' is like saying, 'I like to eat, but I do not think about the kitchen.'" Fortunately for the Dances and all of us, you were willing to think about the kitchen! Thank you, Martha, from all of us!

#### 5. Board vacancy in April

It was agreed:

- that we wish to fill the vacancy which will be left when Munir resigns from the Board in April 2019
- that Arjun and Maris wish to continue on the Board for a third term each
- a nomination for the vacancy is under discussion. A nominating committee will be confirmed shortly.

#### 6. Initiatives project

Since the November report to the Board, Arjun has prepared a crowd-funding video



(Here are some of the links that Arjun mentions in the video:

- 50<sup>th</sup> anniversary of the Dances compilation video [50th anniversary video](#)

- you can register [here](#) for the February 13 teleconference which will have further details of the next Caravan and the Beyond initiative.)

The video has been included in the [January newsletter](#) in preparation for the February 13 teleconference which will have further details of the next Caravan and the Beyond initiative: you can register [here](#) for this.

A memorandum of understanding has been prepared with Global Ecovillage Network.

A financial update on the Beyond initiative is attached.

Two Israelis from the 2018 Caravan joined the UK Leaders Guild annual retreat on January 25 to 28, with sponsorship provided by UK donors.

Arjun is seeking applications for three scholarships from the GEN family in Africa and Asia-Pacific, with a deadline of March 21, so that we can begin phase 2 and involve people from these areas in the fall/autumn 2019 Caravan. A shortlist for Asia-Oceania has been prepared.

Dates for the fall/autumn 2019 caravan include:

- Tunisia August 14-24: presenting DUP at a mystic festival and then a weekend workshop
- Israel August 25-31: DUP camp with Aliela from Russia
- Turkey: dance leader training September 11 to 14
- Turkey: camp and Caravan September 14 to 24 with Dakini and Yelena

## **7. Executive Director's report** since the November 2018 meeting:

### Annual statistics

We have more than halved the number of leaders in arrears, and this is a tribute to Martha's tireless work over the year and especially at year-end.

We have seen an increase in dance leader numbers of about 4%: a continuing decline in Holland, a small increase in UK, where new dance leader trainings are in preparation for 2020, a significant increase in leaders in the worldwide region – including Latin America and the Middle East, and an increase in fee support amounts, to \$2,063, which in part reflects many renewed contacts in Brazil.

### Dance resources

We continue to add walks, spins and other dance write-ups to the dance resource library. I will add the walks and spins videos in other languages eg so that a Brazilian looking for [caminhadas] can find the walks videos even though the video is in English; and I am continuing to improve the guidance on searching for dance write-ups.

### French translations

The translation committee is due to meet in early February.

A newsletter has been sent out in January, and a global teleconference has been arranged for February 13 (see the report, above, on the Beyond project).

## Facebook

Rukmini has been moderating the facebook group, and developing contact with each person who wishes to join. She reports an increase in interest, arising in part from the Parliament of World Religions and from Arjun's work and travels.

## **8. Guidance Council report**

### **9. Dates of future BoD meetings (2019):**

Dates for Board meetings and the Annual meeting are to follow.

- **April 9, with Annual meeting**
- **Sept 10**
- **November 19**

Meetings are **usually** at **20.00 UTC** November 5 to March 12, and **19.00 UTC** March to November ie at noon Seattle time throughout, unless arranged.

The meeting closed at 21.00 UTC.