

Dances of Universal Peace International

DRAFT Minutes - Board of Directors

Tuesday, April 10, 2018

20.20 UTC

Board Members Present: Darvesha Victoria MacDonald (chair), Munira Elizabeth Reed; Munir Peter Reynolds; Dakini Maris Warrior; Nurana Naomi Wilansky; Ginny Rukmini Miller; apologies: Arjun Jorge Calero

Staff Present: Edmund Aziz Dixon (Executive Director), Martha Bracken (Office Assistant)

*Toward the One,
the Perfection of Love, Harmony and Beauty, the Only Being;
United with all the Illuminated Souls who form the Embodiment of the Master,
the Spirit of Guidance.*

1. Minutes of the Board Meeting held February 6, 2018.

Dakini moved acceptance of the minutes, seconded by Munir, approved unanimously.

2. 2018 Financial Reports: to end of March 2018

ED comments:

The shortfall in uses of funds is temporary, and we expect many donations to come in later in the year; we have not yet allocated any prior year revenue for fee support. All hidden places in the website where \$30 linked to PayPal have been found and changed to \$36. The Region payments will start coming in after April 1st so they will not be in this financial report.

Dances of Universal Peace International
Balance Sheet
as of March 31, 2018

	<u>Mar 31,</u> <u>18</u>
ASSETS	
Current Assets	
Checking/Savings	
Key Bank checking	19,441.22
Key Bank Money Market	
Initiative Funds	17,100.00
Key Bank Money Market - Other	<u>560.42</u>
Total Key Bank Money Market	17,660.42
UrbanPartnershipBank MoneyMarkt	<u>22,508.96</u>
Total Checking/Savings	<u>59,610.60</u>
Total Current Assets	<u>59,610.60</u>
TOTAL ASSETS	<u><u>59,610.60</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	299.06
Sales Tax Payable	<u>-29.41</u>
Total Other Current Liabilities	<u>269.65</u>
Total Current Liabilities	<u>269.65</u>
Total Liabilities	269.65
Equity	
Fund Balances	
Prior Years Unrestricted Funds	<u>40,103.03</u>
Total Fund Balances	40,103.03
Unrestricted Net Assets	22,320.08
Net Income	<u>-3,082.16</u>
Total Equity	<u>59,340.95</u>
TOTAL LIABILITIES & EQUITY	<u><u>59,610.60</u></u>

Dances of Universal Peace International				
January to March 31 2018				
Statement of Sources and Uses of Funds				
		Jan - March 31 2018	Budget 2018	% budget ytd
Sources of Funds				
Investments				
	Interest-Savings, Short-term CD	12.68	50.00	
	Total Investments	12.68	50.00	25%
Revenue - Current Year				
	Donations	146.79	6000.00	2.45%
	Legacy Bequests		0.00	
	LG Fees - Regions	4,993.87	27,000	18.50%
	LG Fees - World Wide Region	1,692.44	3800.00	44.54%
	LG fee support			
	Royalty			
	Sales	64.25	100.00	
	Total Revenue - Current Year	6,897.35	36,900.00	18.69%
Revenue Prior Yr				
	Fee support		3,000.00	
	Guidance Council			
	Initiatives project	925.78	6,151.00	
	Total Revenue Prior Year	925.78	9,151.00	
	Total Sources of Funds	7,835.81	46,101.00	17.00%

Uses of Funds				
	Accounting			
	QuickBooks payroll service	511.97	520.00	
	Total Accounting	511.97	520.00	98.46%
	Contract Labor			
	Community Coordinator		0.00	
	Executive Director	3,000.00	12,000.00	
	Guidance Council Chair	1,625.00	6,500.00	
	Outside Contract Services	0.00	0.00	
	Total Contract Labor	4,625.00	18,500.00	25.00%
	Employee wages			
	Office Assistant	1,749.99	7,000.00	
	Total Employee wages	1,749.99	7,000.00	25.00%
	IN Website Construction			
	Technical Designer	1,350.00	4,887.00	27.62%
	Total IN Website Construction	1,350.00	4,887.00	
	Office Expenses			
	Equipment		100.00	
	Internet Services	452.00	1,900.00	
	Office Supplies and fees	549.64	1400.00	
	Payroll Expenses	146.59	520.00	
	Postage	109.00	100.00	
	Telephone	498.00	2,180.00	
	Total Office Expenses	1,755.23	6,200.00	28.31%
	LG fee support			
	Project Budgets			
	Guidance Council		1,200.00	0.00%
	Initiative Expenses	925.78	6,150.00	
	Translation Projects		200.00	
	z-Contingency Fund	0.00	1,350.00	
	Total Project Budgets	925.78	8,900.00	10.40%
	Royalty Expenses		101.00	
	Total Uses of Funds	10,917.97	46,108.00	23.68%
	Sources and Uses of Funds	-3,082.16	0	

3. Initiatives project

Darvesha reported on Arjun's schedule for seeding the dances in Turkey, Israel and Palestine in September and October following the sufi youth jam in Colombia in March. One Iranian will also be attending a retreat in Russia with Abraham and Halima. The Board thanked Arjun for all his work on this global outreach project.

4. Executive Director's report since the February 2018 meeting:

Anniversary of the Dances:

The global teleconference with Murshid Wali Ali for March 18th involved 84 people. 34 people have accessed the recording in April. Charles Peterson has kindly translated this into Spanish. A video will be made to tell the story of the anniversary dances (happening in about 80 circles worldwide).

LG fees

Work continues on chasing and collecting fees, and most leaders have now moved from \$30 payments; more are providing recurrent payments. I am very grateful to Martha for all her work. In discussion, Rukmini and Nur Ana offered to contact mentors who are no longer current in the Leaders Guild.

French translations

A circular to all French speakers has led us to identify a large amount of material and dances already available in the French language, and we will be able to add a French section to the website when the new server is set up.

New server

A further change of server has been needed, and it is hoped this will be ready by mid April. This should resolve technical problems which have eluded solutions in the last few months.

Noted in discussion: Aziz will write to all leaders with an update and apology for the recent IT problems.

New data protection regulations

New data protection regulations come into force in May, affecting all data held on European Union individuals. We are working to make sure our processes are compliant, and where this will impose new routines on European data, we plan to apply these standards to all information held, so that we do not have two standards to work with. Admin Committee will consider this in more detail on April 17th.

Distinction between DUP IN and DUP NA

We have identified that some confusion persists as to the roles of DUP IN and DUP NA. Admin Committee at their next meeting will consider how we can better convey how the administrative structures can serve Leaders Guild members.

5. Guidance Council report: no report at this time.

6. Dates of future BoD meetings (2018):

Dates for Board meetings and the Annual meeting are to follow.

- **September 18**
- **November 20.**

(Admin Committee meetings will be at the same time as Board meetings, one week before the Board meetings.)

Meetings are at **20.00 UTC** November 5 to March 12, and **19.00 UTC** March to November ie at noon Seattle time throughout, unless arranged otherwise.

There being no other business, the meeting closed at 21.10 UTC.