

Dances of Universal Peace International

Meeting minutes - Board of Directors

Tuesday, April 7, 2020

at 19.00 UTC

Board Members present:

Darvesha Victoria MacDonald (chair), Ginny Rukmini Miller, Arjun Calero, Khabir Christian Mayer-Glauning, Munira Elizabeth Reed, Nurana Naomi Wilansky

apologies: Dakini Warrior

Staff present: Edmund Aziz Dixon (Executive Director), Martha Bracken (Office Assistant)

*Toward the One,
the Perfection of Love, Harmony and Beauty, the Only Being;
United with all the Illuminated Souls who form the Embodiment of the Master,
the Spirit of Guidance.*

1. Minutes of the Board Meeting held January 28, 2020

Rukmini moved acceptance of the minutes, seconded by Nur Ana, approved unanimously.

2. 2020 Financial Reports: to end of March 2020

Comments:

- donations are better than expected, already exceeding the budgeted total for the year
- two payments have now been received from Oneness Project, and are itemized separately in the financial summary
- because of coronavirus, we can expect lower than budgeted expenditure on travel and maybe Beyond; it is not known whether fee revenue will be affected.

| Dances of Universal Peace International | | | |
|---|--|--|-------------------|
| Balance Sheet | | | |
| | | | Mar 31, 20 |
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| | | Key Bank checking | 26,718.83 |
| | | Key Bank Money Market | |
| | | Initiative Funds | 17,746.39 |
| | | Key Bank Money Market - Other | 371,576.68 |
| | | Total Key Bank Money Market | 389,323.07 |
| | | UrbanPartnershipBank MoneyMarkt | 22,882.69 |
| | | Total Checking/Savings | 438,924.59 |
| | | Total Current Assets | 438,924.59 |
| TOTAL ASSETS | | | 438,924.59 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| | | Other Current Liabilities | |
| | | Payroll Liabilities | 279.75 |
| | | Total Other Current Liabilities | 279.75 |
| | | Total Current Liabilities | 279.75 |
| | | Total Liabilities | 279.75 |
| Equity | | | |
| Fund Balances | | | |
| | | Prior Years Unrestricted Funds | 40,999.40 |
| | | Total Fund Balances | 40,999.40 |
| | | Unrestricted Net Assets | 26,478.84 |
| | | Net Income | 371,166.60 |
| | | Total Equity | 438,644.84 |
| TOTAL LIABILITIES & EQUITY | | | 438,924.59 |

| Dances of Universal Peace International | | | |
|--|-----------------------|--------------------|---------------------|
| January to March 2020 | | | |
| Statement of Sources and Uses of Funds | | | |
| | Jan - Mar 2020 | Budget 2020 | % budget ytd |
| Sources of Funds | | | |
| Investments | | | |
| Interest-Savings, Short-term CD | 7.61 | 50.00 | |
| Total Investments | 7.61 | 50.00 | 15% |
| Revenue - Current Year | | | |
| Donations - fee support | 2,302.20 | 2500.00 | 92.09% |
| Donations - OP | 371,000.00 | | |
| Donations - Beyond Initiative | 633.00 | 500.00 | 126.60% |
| Legacy Bequests | 0.00 | 0.00 | |
| LG Fees - Regions | 5,038.65 | 29,000.00 | 17.37% |
| LG Fees - World Wide Region | 1,944.59 | 6000.00 | 32.41% |
| LG fee support | | | |
| Royalty | 0.00 | 0.00 | |
| Sales | 45.00 | 100.00 | |
| Total Revenue - Current Year | 380,963.44 | 38,100.00 | 999.90% |
| Revenue Prior Yr | | | |
| Fee support | | | |
| Guidance Council | | | |
| Initiatives project | 0.00 | 5,000.00 | 0.00% |
| Total Revenue Prior Year | 0.00 | 5,000.00 | |
| Total Sources of Funds | 380,971.05 | 43,150.00 | 882.90% |

| Statement of Sources and Uses of Funds | | | | |
|--|--------------------------------------|-------------------|-------------|--------------|
| | | Jan - Mar 2020 | Budget 2020 | % budget ytd |
| Uses of Funds | | | | |
| | Accounting | | | |
| | QuickBooks payroll service | 550.50 | 550.00 | |
| | Total Accounting | 550.50 | 550.00 | 100.09% |
| | Contract Labor | | | |
| | Community Coordinator | | | |
| | Executive Director | 3,360.00 | 13,440.00 | |
| | Guidance Council Chair | 1,625.00 | 6,500.00 | |
| | Outside Contract Services | 0.00 | 0.00 | |
| | Total Contract Labor | 4,985.00 | 19,940.00 | 25.00% |
| | Employee wages | | | |
| | Office Assistant | 1,875.00 | 7,500.00 | |
| | Total Employee wages | 1,875.00 | 7,500.00 | 25.00% |
| | IN Website Construction | | | |
| | Technical Designer | 427.50 | 2,300.00 | 18.59% |
| | Total IN Website Construction | 427.50 | 2,300.00 | |
| | Office Expenses | | | |
| | Equipment | 266.41 | 300.00 | |
| | Internet Services | 492.00 | 2,140.00 | |
| | Office Supplies and fees | 300.67 | 1000.00 | |
| | Payroll Expenses | 161.48 | 700.00 | |
| | Postage | 118.00 | 150.00 | |
| | Telephone | 602.39 | 2,060.00 | |
| | Total Office Expenses | 1,940.95 | 6,350.00 | 30.57% |
| | LG fee support | | | |
| | Project Budgets | | | |
| | Guidance Council | 0.00 | 600.00 | 0.00% |
| | Initiative Expenses | 25.50 | 5,000.00 | 0.51% |
| | Translation Projects | 0.00 | 200.00 | |
| | z-Contingency Fund | 0.00 | 558.50 | |
| | Total Project Budgets | 25.50 | 6,358.50 | 0.40% |
| | Royalty Expenses | 0.00 | 101.00 | |
| | Total Uses of Funds | 9,804.45 | 43,099.50 | 22.75% |
| Net Sources and Uses of Funds | | 371,166.60 | 0 | |

3. Initiatives project

Seeding of the dances in Kazakhstan has been delayed by coronavirus, and the rest of the 2020 caravan is paused; Arjun has met with Caravan dance leaders by zoom. Good local contacts have been made in Morocco for the future.

4. Executive Director's report since the January 2020 meeting

- organisational resilience

This period has been dominated by the changes arising from the coronavirus pandemic. In response, I have looked at short term impacts on our ability to operate, trying to balance inner and outer activity. In the medium term, LG numbers and any limitations on face to face meetings, and wider economic dislocation may have an impact, but these cannot be predicted. In the short term, Martha and I are documenting our core procedures and tasks, in case one of us were out of action at short notice, and we are checking how to ensure continuity for our IT support.

- IN/NA: we have worked out in detail with DUP IN how to list online meetings that are proliferating, with no respect for geographic boundaries.

- LG fee collection

Martha continues to be busy keeping fee collection up to date.

- A newsletter is now planned for later this month.

4. Oneness Project

The Board has approved our taking on the grant-awarding function and the offered funds from Oneness Project; we have received \$371,000 from OP; we are appointing professional advisors for investment strategy and operations, based on a socially responsible and self-sustaining investment strategy; Darvesha is liaising with Linda and Patsy about preparation for a grant-awarding program to run from September, or whenever coronavirus restrictions ease sufficiently for face to face dance gatherings to resume; details of the award criteria, process and timings will be added to a new page to our website and announced to dance leaders; some grants awarded early in the year by OP will not now be used for face to face visits, and arrangements are in hand to collect these in.

In March the Board approved an addition to our Mission and Goals, thus:

4: To receive and manage donations intended to benefit the Dances of Universal Peace internationally, both for dance leaders and dancers, so as to foster the stream of transmission and spiritual practice of the Dances and Walks Concentrations.

8. Guidance Council: no report.

9. Dates of future BoD meetings (2020):

Dates for Board meetings and the Annual meeting are as follows.

- **September 15**
- **November 17**

Meetings are **usually** at **20.00 UTC** November 5 to March 12, and **19.00 UTC** March to November ie at noon Seattle time throughout, unless arranged otherwise.

There being no other business, the meeting closed at 19.58 UTC.